

**GREATER LINCOLN WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING
August 28, 2019 at 10:00 a.m.
County City Building, 555 South 10th Street, Room 303, Lincoln, NE**

Minutes

Executive Committee members present: Rod Armstrong, Julie Panko Haberman, Randy Sterns and Carol Swigart

Members absent: Tim Bornemeier, Jane Goertzen, and Ashley Krajewski

Staff: Jan Norlander-Jensen, Workforce Administrator; Scott Tharnish, Finance

Contractor Staff: Michelle Olson, Andy Huls, ResCare Workforce Services

Guests: Travis Beck, NDOL; Gary Targoff, Consultant

The meeting was called to order at 10:00 a.m. by Carol Swigart, Chairperson who announced that the meeting was being conducted in accordance with the Nebraska Open Meetings Act. A copy of the Act was available in the meeting room. Notice of this meeting was published in the Lincoln Journal Star and was posted on the City of Lincoln's website and on the Board's webpage.

Attendance was taken; four of the seven members of the Executive Committee were present which constituted a quorum.

Approval of Minutes

Minutes from the June 5, 2019 Executive Committee meeting of the Greater Lincoln Workforce Development Board were reviewed. These minutes had been sent by email to the Executive Committee members previously and were posted on the Board's webpage. Rod Armstrong moved approval of the minutes; Randy Sterns seconded the motion. Members indicated unanimous approval by voice vote and the motion passed approving the minutes.

Nebraska Disaster Recovery Employment Program

The Nebraska Department of Labor is accepting grant applications from local workforce development areas needing to repair damage to public infrastructure resulting from the spring 2019 flooding. The current funding application deadline is September 6, 2019. Funds are intended to be awarded through local areas to employers to create temporary jobs and receive 100% wage reimbursement for those jobs. Individuals who lost employment due to the flooding or who have experienced long-term unemployment are eligible to fill these positions.

Travis Beck and Michelle Olson reported no evidence of need for these funds in Lancaster and Saunders Counties. Members discussed the lack of need for these additional funds as most repairs had already occurred. A motion was made by Rod Armstrong and seconded by Randy Sterns that the Executive Committee decline pursuit of these funds and not prepare a grant application for mayoral approval; motion passed by roll call vote 4-0.

Project Connect-Lincoln

Project Connect Lincoln (formerly Project Homeless Connect) is a one-day, one-stop event where individuals and families who are homeless or at-risk of homelessness receive a wide variety of immediate, on-site services and support for unmet needs. The event is on September 20, 2019.

2019-2020 Continuum of Care grant RFP has been released by HUD and applications are due by September 30, 2019. In Lincoln, it is the Urban Development Department which serves as the collaborative applicant and then agencies add on their own individual applications.

There is a statewide Continuum of Care workgroup pursuing a written agreement from the Nebraska Workforce Development Board whose next meeting is September 13, 2019. This effort would be evidence of a statewide partnership. Should that effort not produce a statewide written agreement, the Greater Lincoln Executive Committee is asked to approve the development of written evidence of support for the Greater Lincoln local area.

A motion was made by Rod Armstrong and seconded by Julie Panko-Haberman that if requested by Urban Development Department, board staff is directed to draft a written agreement for the Board Chairperson's signature to ensure prioritized access to employment opportunities for people experiencing homelessness in Greater Lincoln. The motion passed by roll call vote 4-0.

Policy Amendments

Current board policy includes a section on Transitional Jobs as time-limited and wage-paid work experiences for targeted groups. For Program Year 2019 the Board has identified funds for Transitional Jobs in the amounts of:

Adult: \$32,000
Dislocated Workers: \$25,000

An amended document was provided to all members; discussion followed in the areas of individual eligibility, wage rate and duration of transitional jobs. A motion was made by Julie Panko Haberman and seconded by Randy Sterns to accept the policy language changes; motion passed by roll call vote 4-0.

An amendment to the monitoring policy was provided to add and clarify elements which were identified in a previous state monitor report. A motion was made by Rod Armstrong and seconded by Julie Panko Haberman to approve the monitoring policy changes; motion passed by roll call vote 4-0.

State and Local Monitoring Reports

The following monitoring activities were reviewed:

- **One Stop Delivery System Review** (State)-Final report received 07-31-2019; no findings
- **Youth** (State)-Final report pending
- **Equal Opportunity and Nondiscrimination** (State)-In progress
- **Rapid Response and Dislocated Workers** (Federal)-In progress

Program Year 2019

Contracts for Program Year 2019 which is July 1, 2019 through June 30, 2020 are:

ResCare Adult/Dislocated Worker--\$675,500

ResCare Youth--\$589,500

ResCare One Stop Operator-\$99,997

The Regional Planning contract with Gary Targoff has been renewed for \$15,000 for the period of August 22, 2019 through August 21, 2020. The Compliance Coordinator contract runs through February 27, 2020 for \$25,000. Shirley Carlson is the contractor.

2020 Visioning/Board Meetings

Need for member orientation

Need for Strategic Planning

Election of Officers required at annual (first) meeting of 2020

There being no further business and no comments from the public, Carol Swigart adjourned the meeting at 11:50 a.m.